



NORTHERN CHEYENNE TRIBE
PROCUREMENT DEPARTMENT
P.O. BOX 128
LAME DEER, MONTANA 59043



Invitation for Bid
Porta Potty Rental Service
Tribal Board of Health
September 17, 2018

The Northern Cheyenne Tribe (N.C.T.) is now accepting bid for a Two (2) year Service Contract for Porta Potty Rental located within the exterior boundaries of the Northern Cheyenne Tribe, Montana.

The Contractor shall furnish all labor, equipment and materials needed for Porta Potty Rental Services. This bid should include (but is not limited) the following:

Scope of Work:

1. The Contractor will provide two-year porta potty rental services until September 30, 2020.
2. The Contractor will provide all equipment, and staff for the porta potty rental.
3. The Contractor shall furnish varying quantities of porta potties to the Northern Cheyenne Tribe for Tribal Functions, activities and events. Quantities may vary from 1 to 75.
4. The Contractor must be willing to furnish porta-potties within a 14 day notifications period.
5. The Contractor must be responsible for daily maintenance. Specific events such as powwows may require services more than once per day.
6. The Contractor must be willing to furnish porta potties for a projected number of 15-30 days' service.

The Contractor shall include in their proposal a price for the following:

Daily cost for standard porta potty rental.

Daily cost for handicap porta potty rental

Mileage: per mile round trip

Delivery and pickup of units

Maintenance: Per truck, per hour

Second cleaning of day when ordered per unit, hourly rate, and mileage rate as above

Hand sanitizer and toilet paper will be kept stocked in the portable toilets.

LITTLE WOLF AND MORNING STAR - Out of defeat and exile they led us back to Montana and won our Cheyenne homeland that we will keep forever.

Please submit your bid, one Bid per Contractor to the Northern Cheyenne Tribe Finance Office before September 28, 2018 at 11:00 a.m. **All bids must be hand delivered or mailed and received by the bid deadline in a sealed envelope and marked Porta Potty Rental Services Bid. Emailed or faxed proposals will not be allowed and late proposals will not be considered. All required documents must be in the sealed bid prior to opening.** Bid opening will be September 28, 2018 at 11:00 a.m. No bids may be withdrawn after the scheduled time for public opening of bids. If you have any questions concerning the bid opening, please contact Renessa Russette at the Procurement Planning office. Phone 406-477-4810.

REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:

INDIAN PREFERENCE. The owner will factor Indian preference into the bid analysis process however it will in no case be the sole deciding factor in awarding the work. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned Contractors. In evaluation of the bids, the Tribe may, within funding limitations, give preference in the amount 5% above the lowest total bid, to qualified Indian owned firms.

TERO.

Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) **prior** to submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The Contractor is required to comply with the requirements of the N.C. Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, TERO, PO Box 308, Lame Deer, MT 59043, or phone 406-477-6287.

The N.C.T. reserves the right to reject any and all bids and to re-advertise according to the best interests of the N.C. Tribe. The N.C. Tribe reserves the right to waive any irregularities or informalities in regard to bids and the bid process.

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Renessa Russette, Procurement Planning Officer
PO Box 128
Lame Deer, MT 59043

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