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The Morning Star

## Northern Cheyenne Tribe

P.O. Box 128  
Lame Deer, Montana 59043



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Request for Qualifications  
Engineering Services  
N.C. Tribal Transportation Program  
February 18, 2019

The Northern Cheyenne Tribe (N.C.T.) is now hereby soliciting Statement of Qualifications and Experience from qualified Civil Engineering Consultant Firms to provide engineering services for design of Civil Engineering projects on the Northern Cheyenne Reservation,

The contractor shall furnish all labor and materials needed to complete the project as requested by the N.C.T. This bid should include (but is not limited to) the following Scope of Work.

### SCOPE OF WORK:

The professional engineering services that will be required under this solicitation are to develop complete construction documents for transportation and other public works projects.

Selection criteria will include recent experience in transportation and public works projects, Reputation and demonstrated ability to meet schedules within budget, interest show, and quality of previous projects undertaken and familiar with the Tribal Transportation Program.

Submit three copies of statement of Qualifications, including current SF330, to the Northern Cheyenne Procurement Office, P.O. Box 128, Lame Deer, Montana 59043. Please limit proposal length to 40 pages or fewer.

Questions regarding this solicitation should be directed to Janis Spear, Transportation Planner, Northern Cheyenne Transportation Program at (406) 477-8979 or via email to;  
[Janis.spear@cheyennenation.com](mailto:Janis.spear@cheyennenation.com)

Please submit your bids, one Bid per Contractor to the Northern Cheyenne Tribe Finance Office before March 18, 2019 at 10:00 a.m. **All bids must be mailed or hand delivered in a sealed envelope and marked Engineering Services Bid. Emailed or faxed proposals will not be allowed and late proposals will not be considered. All required documents must be in a sealed bid prior to opening.** Bid opening will be March 18, 2019 at 10:00 a.m. No bids may be withdrawn after the scheduled time for the public opening of bids. If you have any questions, please contact Renessa Russette at the N.C. Procurement Office. (406) 477-4810.

REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:

INDIAN PREFERENCE. The owner will factor Indian preference into the bid analysis process however it will in no case be the sole deciding factor in awarding the work. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned contractors. In evaluation of bids, the Tribe may, within funding limitations, give preference in the amount of 5% above the lowest total bid, to qualified Indian owned firms.

Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) prior to submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The contractor is required to comply with the requirements of the Northern Cheyenne Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, Tribal Employment Rights Office, P.O. Box 308, Lame Deer, MT 59043, or phone 406-477-6505. The contractor is responsible for payment of all TERO fees.

This Advertisement for Bids does not commit the N.C. Tribe to award a contract. Nor to pay any costs incurred in the preparation of the bid(s) or to procure supplies.

The N.C. Tribe reserves the right to reject any and all bids and to re-advertise according the best interests of the N.C. Tribe. The N.C. Tribe reserves the right to waive any irregularities or informalities in regard to the bids and the bid process.

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Renessa Russette, Procurement Officer      (1st publication): February 18, 2019  
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