

**REQUEST TO BE ON THE TRIBAL COUNCIL MEETING AGENDA
NORTHERN CHEYENNE TRIBE**

IMPORTANT NOTE: Please, be advised that the Agenda Committee will not place personnel disputes of any kind unless you provide and attach all the documentation indicating that you have exhausted all the necessary administrative remedies required.

1. I am requesting to be on the Tribal Council Agenda for the following purpose(s):

Informational Tribal Council approval/action

2. If your presentation requires Tribal Council action and/or approval, clearly specify the action you are requesting:

3. Is a draft resolution or ordinance attached? yes no

4. Are you presenting a budget for final approval? yes no (Has the Finance and Budget Committee approved?)

You are required to provide supporting documentation with this request. Please note, that it is the requestor's responsibility to provide accurate and factual information.

Signature of requestor

Date

Print name

Telephone number where you can be reached 8:00-5:00 weekdays

FOR OFFICE USE ONLY

The Agenda Committee makes the following recommendations:

Refer to Tribal Council for action: yes no

Refer to other department/agency: _____

Date and Initial of Agenda Committee members of decision/recommendation:
