

INVITATION TO BID (Re-Advertised)

PROJECT: Northern Cheyenne Environmental Protection Department Building
Tribal Energy Retrofit Project
100 Dullknife Drive
Lame Deer, Montana

OWNER: Northern Cheyenne Environmental Protection Department
100 Dullknife Drive
Lame Deer, Montana
Contact: Charlene Alden
Phone: (406) 477-6506 ext. 101

ARCHITECT: High Plains Architects
2720 Minnesota Avenue
Billings, Montana, 59101
Contact: Randy Hafer
Phone: (406) 896-0250

Invitations to Bid are extended to any qualified General Contractor. The Northern Cheyenne Environmental Protection Department is accepting bids for an energy retrofit project. The work to be performed is known as the Tribal Energy Retrofit Project and is located in Lame Deer, Montana, on the Northern Cheyenne Reservation. The Contractor shall furnish all labor, equipment and the materials necessary to complete this job. The work performed under this contract is subject to all TERO fees and regulations. Interested Contractors must abide by the 2009 International Building Code. Bidding documents were prepared by High Plains Architects and are dated November 10, 2011 (with a revised date of January 10, 2012). The project includes complete general construction.

All Bids must be on a segregated basis as described on the bid form with subtotals indicated. The owner will select a contractor based upon lowest responsible bid amount for Base Bid and all or any combination of Alternates #1, #2, & #3. The Contractor shall comply with the requirements of the State Statutes of the State of Montana.

<u>Package #</u>	<u>Description</u>	<u>Work Included</u>
Base Bid	Enlarge and replace existing windows (windows purchased by owner and provided to the contractor onsite)	Install new windows (provided by owner); double existing width of windows, retain height; replace windows indicated on drawings BASE1, BASE2, BASE3 with windows specified in specification package.
Alternate #1	Operable skylights, roof insulation, and new roofing	Furnish and install skylights, roof insulation, and new roofing to building. Refer to drawings A1 & A2 for skylight

locations, roof insulation, and new roofing; Refer to specification package for skylights, roof insulation and new roofing specifications.

Alternate #2	Exterior wall insulation, siding and exterior doors	Furnish and install exterior insulation and metal siding to entire building. Refer to drawings B1, B2, B3 for insulation and siding details; refer to specification package for insulation and siding specifications.
Alternate #3	<u>Installation only</u> of new flooring and base in offices, kitchen, restrooms, janitor and closets flooring. (flooring, base and adhesive purchased by owner and provided to the contractor onsite)	Installation of linoleum flooring (provided by owner), including removing existing flooring. Refer to drawing C1 for location and pattern of new flooring; refer to specification package for linoleum specification.

Project is required to be Substantially Complete by the end of **June 2012**.

Bids, submitted by qualified General Contractors only, will be received by the Owner (by mail or personal delivery), at the office of Waylon Rogers, Northern Cheyenne Procurement Officer, 600 Cheyenne Avenue South (PO Box 128, Lame Deer, Montana, 59043), until 2:00pm MST on Friday, February 17, 2012. Submit one (1) original and (2) copies of the bid under sealed cover and marked with the project name **"Tribal Energy Retrofit Project."** After this hour no bids will be accepted or may be withdrawn. All Bids will be opened and read aloud immediately after. A list of bidders will be made available to all General Contractors.

Bid documents, drawings and specifications will be available on or after Wednesday, January 18, 2012. Bid documents, drawings and specifications may be obtained from the Northern Cheyenne Procurement Office at the Little Wolf Capital Building, 600 Cheyenne Avenue, Lame Deer Montana, or Architect, upon receipt of **\$10** per set. The full amount shall be refunded upon return of documents, in good and useable condition, within 7 days after the bid period.

A Pre-Bid Conference will be conducted at the Project Site at 10:00am, Wednesday, February 1, 2012. General Contractors are strongly encouraged to attend.

For additional site visits, please contact Charlene Alden, Executive Director of the Environmental Protection Department @ 406-477-6506 ext. 101.

TERO: The contractor shall comply with all applicable Federal, State, and Tribal (i.e. TERO) law, regulations, rules and codes in performing this Contract. *"Each contractor responding is required to be certified by the*

Tribal Employment Rights Office (TERO) prior to submitting a bid, in accordance with the Northern Cheyenne TERO Ordinance.” To receive an application for certification and information on TERO please contact Anthony Bearcomesout @ 406-477-6287, or visit <http://www.cheyennation.com/tero/tero.html> for requirement and application download.

Schedule of Minimum Hourly Wage Rates: The current Federal Davis-Bacon Wage Determination provided by the Montana Department of Commerce is applicable to this project.

Indian Preference: The Northern Cheyenne Tribe, Inc. plans to implement the Indian Preference procedures by the use of the procedure set forth in 24CFR 1000.52 Indian Preference. This particular section can be found at 24CFR 85.36 Methods of Procurement. Responsible proposals will be accepted from Non-Indian owned contractors.

Insurance: Workman’s Compensation for the State of Montana are required and Commercial General Liability insurance with a combined single limit for bodily injury and property damage of not less than \$100,000. This insurance must cover vehicles used at the jobsite. Certificate of Insurance shall be made out to Northern Cheyenne naming Northern Cheyenne and the Architect as additional insured parties. **Total Bid shall include the cost of Insurance.**

The Contractor shall not withdraw his bid for at least 30 days after the scheduled time for receipt of bids except as noted in the Instructions to Bidders.

The Owner reserves the right to reject any or all Bids received (including those that are incomplete), to waive irregularities, to postpone the award of the contract for a period not to exceed thirty (30) days, and to accept the proposal which is in the best interest of the Owner. Conditional or qualified Bids will not be accepted, meaning Contractor has submitted a bid and it is not what was asked for.

The Owner makes reasonable accommodations for any known disability that may interfere with an applicant’s ability to compete in the process or the Contractors ability to perform the essential duties of the job. In order for the Owner to make such accommodations, the applicant must make known any accommodations in a timely manner.

Bid Package Drawings and Specifications will be available for viewing at the offices of the Architect, the Northern Cheyenne Environmental Protection Department Building, Lame Deer, Montana. Bid Package and Specifications will be available for viewing on the Northern Cheyenne website: www.cheyennation.com. The following Builders Exchange will also hold a copy for viewing:

Billings Builders Exchange, 2050 Broadwater, Suite A, Billings, Montana 59102
<http://www.billingsplanroom.com/>