

**NORTHERN CHEYENNE TRIBE
N.C. T.E.R.O./TRANSPORTATION
READVERTISEMENT #3
JOB ANNOUNCEMENT
2008**

POSITION: N.C. Traffic/Highway Safety Officer **SALARY:** DOE

DEPARTMENT: Law Enforcement – B.I.A. **SUPERVISOR:** Chief of Police

CLASSIFICATION: Regular, Full Time, (Dependent upon Funding) Non-Exempt

OPENING DATE: February 8, 2008

CLOSING DATE: Open until Filled

HOW TO APPLY: Submit an application, resume' with certifications and three current letters of reference to:

N.C. Human Resources Director
P.O. Box 128
Lame Deer, MT. 59043

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

SUMMARY OF WORK:

This position performs law enforcement work geared mainly towards drivers under the influence of alcohol and/or drugs and is instrumental in implementing prevention and educational activities and awareness of traffic safety code and violations throughout the communities of the Northern Cheyenne Reservation.

JOB REQUIREMENTS:

Knowledge: This position requires considerable knowledge of departmental rules, regulations, policies and procedures; applicable tribal, state and federal laws; modern law enforcement principles and practices; arrest procedures and techniques; locations within the reservation boundaries; rights of the accused; rules of evidence; traffic safety codes and speed limits according to the routes residential areas and school areas, rules and regulations, breathalyzer, standardized field sobriety tests, radar, two-way radio communications, a certified technician in child safety seats.

Skills: This position requires skills in the use of firearms, typing, radar unit and two-way radio operations, breathalyzer, departmental vehicles and equipment operation, First Aid, and CPR Techniques.

Abilities: This position requires the ability to think quickly and take proper action; deal with situations in a firm and courteous manner; remain calm in stressful situations; communicate effectively, orally and in writing; follow verbal and written instructions; physical apprehend suspects and assist victims; maintain positive relations with the general public and professional relationship with other government and law enforcement agencies; and establish effective working relationships with fellow employees, supervisors and the public.

EDUCATION AND EXPERIENCE:

- High School Diploma or GED.
- Must have basic police academy training and be certified.
- Must possess First Aid/CPR within 60 days of employment.
- Must not have been convicted of any misdemeanor within the past year and never been convicted of a felony.
- Must sign and adhere to the Codes of Conduct.
- Must have a valid Montana Driver's License and be insurable.
- Must have a government Driver's License or able to obtain one.
- Must be 18 years or older
- Must be in sound physical condition.
- Must possess training in use of breathalyzer and standardized field sobriety testing.
- Must obtain special training in child safety restraints.
- Must agree to and sign waiver for pre-employment drug testing.
- Indian Preference will apply to qualified individuals.